



FAY

SOUTH CENTRAL RAILWAY
 Office of the Principal Chief Commercial Manager
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No.C.415/E/Workshop/2017-18

Dt.27-12-2018

Senior Divisional Commercial Managers
Secunderabad, Hyderabad, Vijayawada, Guntakal, Guntur, Nanded

Sub: **PRESENTATION BY PCCM TO FIELD SUPERVISORS**
 -Reg.

1. It is proposed to hold a presentation to field Supervisors as per the following details:

1.1	Subject	HOW TO FUNCTION AS AN EFFICIENT SUPERVISOR/INSPECTOR IN THE FIELD	
1.2	Date	05-01-2019	
1.3	Venue	Hawa Mahal Auditorium, 5 th Floor, Sanchalan Bhavan(Opp: Rail Nilayam), Secunderabad.	
1.4	Timings	First session	09.00 hrs to 10.30 hrs
		Tea Break	10.30 hrs to 11.00 hrs
		Second session	11.00 hrs to 12.30 hrs
		Lunch break	12.30 hrs to 14.30 hrs
		Third session	14.30 hrs to 16.00 hrs
		Tea break	16.00 hrs to 16.30 hrs
		Fourth session	16.30 hrs to 18.00 hrs
1.5	WHO ALL TO ATTEND		
a)	All sectional Commercial Inspectors in the field – 40 numbers (approx)		
b)	Top 25 CBSRs – 20 + 3 Chief Cash Witness from Secunderabad and 2 Chief Cash Witness from Vijayawada.		
c)	Top 20 CPSRs – 20		
d)	Top 15 CGSRs – 15		
e)	Top 10 CRIs – 10		
f)	All incharge Squad CTIs/TTIs – 20		
g)	All CTI/Gs – 7		
h)	All CTI/Sleeper, CTI/Amenities and CTI/Conductors – 10		
i)	Top 20 CTI stations – 20		
j)	All CTIs working in Sr.DCMs office and PCCM's office		
k)	Three Commercial Inspectors and two Chief Office Supdts. from each Sr.DCM's office – 30		
l)	Three Chief Commercial Inspectors and two Chief Office Supdts each from General section, Rates section, PRS office and Claims office of PCCM's office.		
m)	Sr.DCM/SC; Sr.DCM/HYB; {		
	DCM/GTL - Shri Kumar Gaurav {		
	DCM/BZA – Shri G.Somasekhar Naidu { 06		
	ACM/NED – Shri V.John Benhur {		
	ACM/GNT – Shri Md.Ali Khan {		

The names of stations from where staff have to come is enclosed as Annexures-I and II.

2. **ARRANGEMENTS TO BE MADE:**

	Arrangement	By Whom
2.1	Tea, Snacks & Lunch	SCM/Catg.
2.2	Receiving staff at SC station and accommodating them in TTEs Rest House, etc.	Sr.DCM/SC
2.3	Arrangements at the venue (letter to PS Gr.I(Gaz) to DRM/SC, Mike System, Seating, etc.)	SCM/Genl.
2.4	Arranging EQ for staff	All Sr.DCMs & SCM/Resvn.
2.5	Presentation	Shri Nitin Sheperd, CCI/Genl.
2.6	Making copies of presentation and distribution to all trainees	Smt.V Gowri, PS (Gaz) to PCCM Shri P Ratnasekhar, Steno to PCCM

3. Sr.DCMs should plan to send the staff to Secunderabad in such a way that all of them get EQ in 3AC or 2AC by overnight trains. If EQ is not adequate, then staff staying within 6 hours journey should be sent by day trains on 04-1-2019. If we don't give EQ, many staff will travel without berth and without sleep. They will promptly sleep-off as soon as the presentation starts. We don't want this to happen. Hence, Sr.DCMs should nominate one Officer who will do this planning and co-ordination.

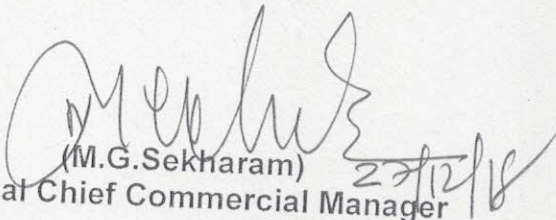
4. Late coming to the presentation is not acceptable.

5. In case a particular Supervisor is on leave/sick, etc., the next in command will come for the presentation.

6. All concerned to take note and act accordingly. This event will be a test of the organizing ability of Commercial Department, South Central Railway.

7. CCM/C&PS will be the overall co-ordinator of the programme.

Encl: as above


(M.G. Sekharam)
Principal Chief Commercial Manager

Copy to:
CCM/C&PS
Dy.CCM/FS; Dy.CCM/Claims;
SCM/Resvn., SCM/Catg., SCM/Genl.; SCM/Claims & PO
ACM/M&D

LIST OF CBSRs/CPSRs/CGSRs TO BE NOMINATED

Sl. No.	Designation & Station	Sl. No.	Designation & Station	Sl. No.	Designation & Station
1	CBSR/Secunderabad	1	CPSR/Secunderabad	1	CGSR/CSPS
2	CBSR/Hyderabad	2	CPSR/Hyderabad	2	CGSR/GXSG
3	CBSR/Khammam	3	CPSR/Warangal	3	CGSR/RUSG
4	CBSR/Kazipet	4	CPSR/Kazipet	4	CGSR/UTCM
5	CBSR/Warangal			5	CGSR/LTC
6	CBSR/Lingampalli	5	CPSR/Kacheguda	6	CGSR/MCNP
				7	CGSR/MGCG
7	CBSR/Kacheguda	6	CPSR/Vijayawada		
8	CBSR/Nizamabad	7	CPSR/Rajahmundry	8	CGSR/NZB
		8	CPSR/Gudur		
9	CBSR/Vijayawada	9	CPSR/Eluru	9	CGSR/PKPK
10	CBSR/Rajahmundry	10	CPSR/Samalkot	10	CGSR/KSLK
11	CBSR/Nellore	11	CPSR/Kakinada Port		
12	CBSR/Ongole	12	CPSR/Tenali	11	CGSR/UCLJ
13	CBSR/Samalkot	13	CPSR/Gudivada Junction	12	CGSR/MBCY
14	CBSR/Tirupati	14	CPSR/Guntakal	13	CGSR/REP
15	CBSR/Renigunta	15	CPSR/Tirupati		
16	CBSR/Yadgir	16	CPSR/Renigunta	14	CGSR/MTDI
		17	CPSR/Ananthapur	15	CGSR/AWB
17	CBSR/Guntur				
		18	CPSR/Guntur		
18	CBSR/Nanded				
19	CBSR/Aurangabad	19	CPSR/Nanded		
20	CBSR/Parbhani	20	CPSR/Aurangabad		

LIST OF CRIs TO BE NOMINATED

Sl. No.	Designation & Station
1	CRI/Secunderabad
2	CRI/Hyderabad
3	CRI/Kazipet
4	CRI/Vijayawada
5	CRI/Tirupati
6	CRI/Nanded
7	CRI/Guntakal
8	CRI/Guntur
9	CRI/Rajahmundry
10	CRI/Aurangabad

Following Ticket Checking staff may be nominated to participate in workshop to be conducted by PCCM on 05.01.2019.

S No	Division	Staff to be nominated
1.	Secunderabad	1. CTI/G- SC& KZJ =2 2. CTI in charge from squad. =-4 3. CTI in charge of sleeper depot(SC& KZJ =-2 4. CTI in charge of stations (SC, HYB, WL, KMT) =-4 5. CTI working in Sr DCM office. =1 Total= 13
2.	Hyderabad	1. CTI/G KCG =1 2. 2 CTI in charge from Squad=2 3. CTI/ SI depot KCG.=1 4. CTI in charge of stations (KCG, KRNT).=2 5. CTI working in Sr DCM office=0 Total= 6
3.	Vijayawada	1. CTI/G- BZA. =1 2. 4 CTI in charge from squad.=4 3. CTI in charge of conductor and SL depot(BZA)=2 4. CTI in charge of stations (BZA, NLR, RJY, SLO, CCT)=5 5. CTI working in Sr DCM office.=1 Total= 13
4.	Guntakal	1. CTI/G- GTL=1 2. 3 CTI in charge from squad.=3 3. CTI in charge of sleeper depot(TPTY, RU, GTL, DMM)=4 4. CTI in charge of stations (TPTY, HX, GTL, RC)= 4 5. CTI working in Sr DCM office.=1 Total= 13
5.	Guntur	1. CTI/G- GNT=1 2. 2 CTI in charge from squad.=2 3. CTI in charge of sleeper depot = 1 4. CTI in charge of stations (GNT)= 1 5. CTI working in Sr DCM office.=1 Total= 6
6.	Nanded	1. 2 CTI in charge from squad.=2 2. CTI in charge of sleeper depot (NED & AK)=1 3. CTI in charge of stations (NED & AWB)=2 4. CTI working in Sr DCM office.=1 Total= 6
Grand Total		= 57